Keweenaw Trails Services

56953 Osceola Road • Calumet, MI • 49913 •

906-934-2650

info@keweenawsnowmobileclub.com

Groomer Driver Job Description

Job type/wage:

- Seasonal: October 15 – April 15.
- Full-Time 40-50 hours/week and Part-Time, depending upon conditions.

- Volunteer or Paid Position. Pay Rate: $16.00/hour.

Applying for (CHECK ONE):

☐ Volunteer Position. Date range available to volunteer: _____.
Preferred day(s) of the week: _____.

☐ Paid Position

Grooming responsibilities:

- Groom snowmobile trails by using proper techniques to produce a quality snow surface.
- Coordinate all grooming with the Grooming Supervisor on a daily basis.
- Conduct regular maintenance checks on equipment; documents and reports mechanical and safety issues. Work closely with Grooming Supervisor and Maintenance Supervisor to ensure proper equipment maintenance.
- Complete required documentation such as log sheets and grooming worksheets.
- Other duties as assigned, including brush removal and signage placement.

Essential skills and experience:

- Applicants must have heavy equipment operation experience with strong mechanical knowledge.
- Must be minimum 18 years of age and have a valid driver's license.
- Ability to accommodate an extremely flexible work schedule including evening, weekends, and holidays.
- Must be reliable, and dependably accessed by a telephone call or text message.
- Exposure to cold/heat on regular basis; ability to work in inclement weather.

Applications may be mailed to Keweenaw Trails Services, 56953 Osceola, Calumet, MI 49913 or emailed to office@keweenawsnowmobileclub.com

Questions? Call the KSC office at 906-934-2650 or email office@keweenawsnowmobileclub.com.

I acknowledge I have read and understand the requirements for the Groomer Driver Position:

Signature:_____ Date:_____

Keweenaw Trails Services

Submit application to:
Keweenaw Trails Services
56953 Osceola Road
Calumet, MI 49913
Questions? Call 906-934-2650 or email office@keweenawsnowmobileclub.com

Employment Application for Groomer Driver

Applicant Information

Full Name: _____ Date: _____
Last *First* *M.I.*

Address: _____ _____
Street Address or PO Box *Apartment/Unit #*

_____
City *State* *ZIP Code*

Phone: _____ Email _____

Date Available: _____ Are you 18 or older?: YES ☐ NO ☐

Are you a citizen of the United States? YES ☐ NO ☐ If no, are you authorized to work in the U.S.? YES ☐ NO ☐

Have you ever worked for this company? YES ☐ NO ☐ If yes, when? _____

Have you ever been convicted of a felony? YES ☐ NO ☐ If yes, explain: _____

Education

High School: _____ Did you graduate? YES ☐ NO ☐ Year of graduation: _____

College/Trade School: _____ Did you graduate? YES ☐ NO ☐ Year of graduation: _____

Other Education: _____

Job-related Skills _____

_____

References

Please list three professional references.

Name: _____ Relationship: _____

Company: _____ Phone: _____

Name: _____ Relationship: _____

Company: _____ Phone: _____

Name: _____ Relationship: _____

Company: _____ Phone: _____

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Previous Employment

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: **$** _____ Ending Salary: **$** _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES ☐ NO ☐

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: **$** _____ Ending Salary: **$** _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES ☐ NO ☐

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: **$** _____ Ending Salary: **$** _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES ☐ NO ☐

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

I understand that nothing contained in this application, or conveyed during any interview, is intended to create an employment contract. I further understand and agree that if I am hired, my employment will be "at will" and without fixed term, and may be terminated at any time, with or without cause and without prior notice, at the option of myself or the company.

If hired, I agree to abide by all company work rules, policies, and procedures. I also agree to submit to a medical exam or drug test at any time deemed appropriate by the company and as permitted by law, and that my employment is contingent upon satisfactory results of the examination or drug test.

Signature: _____ Date: _____